



**Regular Board Meeting**  
**03/16/2023 06:00 PM**  
 POPE VALLEY UNION ELEMENTARY SCHOOL  
 DISTRICT  
 Pope Valley Elementary School  
 6200 Pope Valley Road, Pope Valley, CA 94567

Printed : 3/13/2023 11:17 AM PT

*Inspiring lives by imparting 21st Century Skills while fostering lifelong learning and respect for all.*

**I. CALL MEETING TO ORDER/LLAMADA AL ORDEN DE LA REUNIÓN:**

- A. Roll Call/Asistentes
- B. Flag Salute/Saludo a la Bandera
- C. Agenda Adoption/Adopción del Orden del Día

**II. COMMENTS/COMENTARIOS**

The Pope Valley Union Elementary School District (PVUESD) Board of Education encourages the public to attend our Board Meetings. Everyone is welcome to attend and to provide public comment for items on the agenda as well as items not on the agenda. Public comment at our Board meetings is an opportunity for our school families and community to share their ideas, suggestions, concerns and questions with the PVUESD Board and staff. Speakers may address the Board one time for up to three minutes with their comments.

If you are interested in addressing the Board directly during the Public Comment portion of the meeting, you may do so by filling out the **Request to Be Heard cards** available at the Board Meeting.

For our Spanish-speaking families and guests, simultaneous translation will be available at each meeting. A live translator will provide English translation for the audience, and the speaker will be given up to six minutes to accommodate the additional time needed.

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El Consejo de Educación del Distrito Escolar Pope Valley Union Elementary (PVUESD) anima al público a asistir a nuestras reuniones del Consejo. Todo el mundo está invitado a asistir y a hacer comentarios públicos sobre los puntos del orden del día, así como sobre los puntos que no están en el orden del día. Los comentarios del público en nuestras reuniones del Consejo son una oportunidad para que las familias de nuestra escuela y la comunidad compartan sus ideas, sugerencias, preocupaciones y preguntas con el Consejo y el personal del PVUESD. Los oradores pueden dirigirse al Consejo una vez y durante un máximo de tres minutos con sus comentarios.

Si le interesa dirigirse directamente al Consejo durante la parte de la reunión dedicada a los Comentarios del Público, puede hacerlo relleno las **tarjetas de Solicitud de Audiencia** disponibles en la reunión del Consejo.

Para nuestras familias e invitados hispanohablantes, habrá traducción simultánea en cada reunión. Un

traductor en directo se encargará de la traducción al inglés para el público, y el orador dispondrá de un máximo de seis minutos para acomodar el tiempo adicional necesario.

- A. Comments from the public on agenda items/Comentarios del público sobre los puntos del orden del día.  
The Board may ask for additional comments during item discussion, but members of the public wishing to address an item on the agenda should speak here.

Anyone may provide public comment to the Board in support of, or in opposition to, any item being on the agenda or within the Board's jurisdiction. A person wishing to be heard by the Board shall first be recognized by the president and shall then proceed to comment. To ensure full opportunity for public input, **individuals shall be allowed to address the Board one time for up to three minutes with their comments.** Public comment shall be limited to twenty (20) minutes total as per board bylaws.

The Board president shall not permit any disturbance or willful interruption of Board meetings. Persistent disruption by an individual or group shall be grounds for the president to terminate the privilege of addressing the Board.  
(Board Bylaw 9323).

El Consejo puede pedir comentarios adicionales durante la discusión de los puntos, pero los miembros del público que deseen dirigirse a un punto del orden del día deben hablar aquí.

Cualquier persona puede hacer comentarios públicos al Consejo en apoyo o en oposición a cualquier punto del orden del día o dentro de la jurisdicción del Consejo. La persona que desee ser escuchada por el Consejo deberá ser reconocida primero por la presidencia y luego procederá a hacer sus comentarios. Para garantizar la plena oportunidad de las aportaciones del público, **los individuos podrán dirigirse al Consejo una vez durante un máximo de tres minutos con sus comentarios.** Los comentarios del público se limitarán a veinte (20) minutos en total según los estatutos de la junta.

La presidencia del Consejo no permitirá ninguna perturbación o interrupción deliberada de las reuniones del Consejo. La perturbación persistente por parte de un individuo o grupo será motivo para que la presidencia ponga fin al privilegio de dirigirse al Consejo.  
(Reglamento del Consejo 9323).

- B. Comments from the public on items not on the agenda/Comentarios del público sobre puntos no incluidos en el orden del día.  
At a time so designated on the agenda at a regular meeting, members of the public may bring before the Board matters that are not listed on the agenda. The Board shall take no action or discussion on any item not appearing on the posted agenda, except as authorized by law. (Education Code [35145.5](#), Government Code [54954.2](#))

To ensure full opportunity for public input, individuals shall be **allowed to speak one time for up to three minutes** for their comments.

En el momento designado en el orden del día de una reunión ordinaria, los miembros del público pueden presentar al Consejo asuntos que no figuran en el orden del día. El Consejo no tomará ninguna medida ni debatirá ningún punto que no figure en el orden del día publicado, salvo en los casos autorizados por la ley. (Código de Educación [35145.5](#), Código de Gobierno [54954.2](#))

Para garantizar la plena oportunidad de las aportaciones del público, se permitirá a las personas **hablar una sola vez durante un máximo de tres minutos** para realizar sus comentarios.

### III. INFORMATION ITEMS / PUNTOS DE INFORMACIÓN

- A. Aloft Hot Air Balloons Presentation / Presentación de globos aerostáticos Aloft  
**History:** Aloft Hot Air Balloons were on campus for PVUESD's Career Day Wednesday, March 8th. The company expressed interest in sharing information with the Board of Trustees. Jayson Kimball and Jared Kimball, business owners and residents of Pope Valley will be presenting on their company, Aloft Balloons.

- B. Letter from Napa COE - First Interim Report / Carta del COE de Napa: primer informe provisional  
**History:** In accordance with Education Code Section 42131, Napa COE has examined Pope Valley Union Elementary School District's 2022-23 First Interim Report to determine if it complies with the criteria and standards adopted by the State Board of Education pursuant to Education Code Section 33127.

Based on Napa COE's review and analysis, they are satisfied that the First Interim report approved by the District's governing board reflects the financial status of the District and is consistent with the State's criteria and standards. Napa COE therefore concurs with the District's positive certification.

#### Multi-Year Projections

Napa COE notes in the District's Multi-Year Projections (MYP) that the District is anticipating a minor deficit in the current year followed by operating surpluses in both out years, assuming a reduction in 1.0 classified Full-Time Equivalent (FTE) beginning in 2023-24. The District's reserves are projected to increase from 15.66% in 2022-23 to 19.11 % by 2024-25. Napa COE commends the District's plan to curb its historical deficit spending.

- C. Review the Calendar for the 2023-2024 School Year / Revise el calendario para el año escolar 2023-2024  
**History:** Review and provide input on the school calendar for the 2023-2024 school year.

### IV. ACTION ITEMS - OLD BUSINESS/PUNTOS DE ACCIÓN - ASUNTOS ANTIGUOS

- A. Review and possibly approve Bids for the Security Fence / Revisar y posiblemente aprobar las ofertas para la cerca de seguridad  
**Action:** Review and possibly approve Bids for the security fencing at the front of the school.

According to CUPCAA, a contractor does not have to be on an agency's contractor list if the public project is less than the \$60,000 informal bidding threshold. The work can be performed by employees of the public agency, by negotiated contract, or by purchase order. An agency's list of contractors is only required to be alerted of projects that surpass the informal bidding threshold.

- B. Review and Possible Approve the Comprehensive School Safety Plan / Revisar y Posible Aprobar el Plan Integral de Seguridad Escolar  
**History:** California *Education Code (EC)* Section 32281(a) requires every kindergarten through grade twelve school, public and public charter, including community and court schools, to develop and maintain a CSSP designed to address campus risks, prepare for emergencies, and create a safe, secure learning environment for students and school personnel.

The Board of Trustees was asked at a previous meeting to review the plan and provide input on what might need to be updated. The Napa County Fire Marshal, the Napa County Sheriff's Office, Napa COE staff, and Pope Valley School staff and families have also been asked to provide input.

Mr. Jason Russel from Secure Education Consultants worked with Mr. Burkhardt to update the Safety Plan during the 2021-2022 school year. Napa COE staff reviewed the current Safety Plan and reported that the plan is very comprehensive and meets state requirements.

**Action:** Review the plan and provide input for updating the plan. Possibly adopt the Comprehensive

School Safety Plan with updated input.

## V. CONSENT ITEMS FOR APPROVAL/PUNTOS DE CONSENTIMIENTO PARA SU APROBACIÓN

- A. Approval of Minutes from February 1, 2023 Board Meeting/Aprobación del Acta de la Reunión de la Junta del 1 de febrero de 2023  
**Action:** Review and approve the minutes from the special Board meeting on Wednesday, February 1, 2023.
- B. Approval of Minutes from February 9, 2023 Board Meeting/Aprobación del Acta de la Reunión de la Junta del 9 de febrero de 2023  
**Action:** Review and approve the minutes from the regular Board meeting on Thursday, February 9, 2023.
- C. Approval of Warrants (February 2023) / Aprobación de Warrants (febrero 2023)  
**Action:** Review and approve the Warrants for February 2023.

## VI. ACTION ITEMS - NEW BUSINESS/PUNTOS DE ACCIÓN - NUEVOS ASUNTOS

- A. Review and approve the Second Interim Report / Revisar y aprobar el Segundo Informe Interino  
**History:** Aaron Johnson, Assistant Director of Fiscal Services at Napa COE, prepared the Second Interim budget report for Pope Valley Union Elementary School District. Education Code (EC) Sections 35035(g), 42130, and 42131 require the Governing Board of each school district to certify at least twice a year to the district's ability to meet its financial obligations for the remainder of that fiscal year and for the subsequent two fiscal years.  
**Action:** Review and approve the Second Interim Budget.
- B. Selection of Independent Audit Firm / Selección de Firma de Auditoría Independiente  
**History:** In accordance with Education Code Section 41020, school districts must notify the County Superintendent of Schools of their selection of an independent audit firm. In the event the governing board of a school district has not selected an audit firm by April 1st, the County Office will arrange for a firm to provide audit services, at district cost.  
**Action:** Discuss and approve the selection of Christy White for PVUESD's independent audit firm.
- C. Review and Approve PVUESD's Transportation Plan / Revisar y Aprobar el Plan de Transporte de PVUESD  
**History:** Home-to-School (HTS) Transportation Reimbursement was implemented by Assembly Bill (AB) 181 (Chapter 52, Statutes of 2022) and amended by AB 185 (Chapter 571, Statutes of 2022). It provides reimbursement funding for school districts and county offices of education (COEs) based on the prior year eligible transportation expenditures and prior year Local Control Funding Formula (LCFF) transportation related add-on funding.  
The plan must be adopted by the school district's or COE's governing board on or before April 1, 2023, and does not need to be submitted to CDE. The plan adoption will be checked in the LEA's annual audit.  
**Action:** Review and approve PVUESD's Transportation Plan

## VII. SUPERINTENDENT'S REPORT/INFORME DE LA SUPERINTENDENTE

- A. Counseling Services Report/Informe de los Servicios de Asesoramiento  
Professional counseling services have been available to students, staff, and families since Thursday, October 6, 2022. Ongoing counseling services through MENTIS are available to students, staff, and

families on Thursdays going forward. Nancy Bocanegra-Ramirez, a registered therapist funded by several mental health grants, supports students in small groups and one-to-one on Fridays.

MENTIS is also providing support to students and staff related to general wellness. MENTIS is on campus every other Tuesday to work with the 6th-8th graders on a wellness curriculum and eventually be able to work with the younger classes as well with proactive health resources.

**B. NCOE Technology Hours/Horario de Tecnología NCOE**  
NCOE Tech worked the following hours for PVUESD:

Thru early March = 3 hours (@\$40-\$101/hour = \$120-\$303)

**C. School Events / Eventos escolares**

Field Trip to Luther Burbank Center - February 9th

Career Day on Campus - March 8th

Napa County Reads with Pablo Cartaya - March 9th

Ice Skating - March 9th

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8th Grade Career Day at Napa Valley Expo - March 23rd

Spring Fest - Evening Celebration at PVUESD - March 29th

Autism Awareness Month - April; PVUESD Autism Awareness Week: April 10-April 14

School Site Council - formation and possible meeting in April

**D. Staff Updates / Actualizaciones del personal**

In alignment with LCAP Goals #2 and #4, staff are regularly engaged in professional development in the following areas:

- Academic support via Napa County Office of Education
- Positive Behavior Interventions and Support (PBIS) via Solano County Office of Education
- Social Emotional Learning (SEL) support via Napa County Office of Education

**E. Community School Grant Awarded to PVUESD / Beca de escuela comunitaria otorgada a PVUESD**  
CDE has just awarded the third round of community schools grants that account for more than \$700 million in total. The list of planning grants approved can be found under Item 9 on the [SBE March 2023 agenda](#). PVUESD was just awarded one of the Community School Planning Grant awards for \$200,000 over two years.

Community schools provide supportive, nurturing, and inclusive learning environments to help all students thrive in academics and in life. In addition, they provide much-needed community resource hubs.

Through a CCSPP planning grant, PVUESD could provide a Community School Liaison who would help facilitate a comprehensive needs assessment and asset mapping designed to identify all the services needed for the community. The liaison would also begin to coordinate the integration of academic and social support services on campus with those offered by our community partners, and increase engagement with families to help improve attendance and engagement outcomes.

## **VIII. BOARD REPORT/INFORME DEL CONSEJO DIRECTIVO**

**A. Update on Buses/Actualización sobre los autobuses**

## **IX. FUTURE AGENDA TOPICS/FUTUROS ASUNTOS DEL ORDEN DEL DÍA:**

**A. Approval of Minutes from March 2023 Board Meetings/Aprobación del Acta de la Reuniones de la Junta de marzo de 2023**

- B. Approve the Calendar for the 2023-2024 School Year / Aprobar el Calendario para el Año Escolar 2023-2024
- C. Accept the Quarterly Report on the Williams Uniform Complaints / Acepte el informe trimestral sobre las quejas uniformes de Williams

#### **X. CLOSED SESSION/SESIÓN A PUERTA CERRADA**

- A. Public Employee Personnel Pursuant to Education Code Sections 54957/Personal de los Empleados Públicos de Conformidad con los Artículos 54957 del Código de Educación

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code §54957)

- B. Public Employee Personnel Pursuant to Education Code Sections 54957/Personal de los Empleados Públicos de Conformidad con los Artículos 54957 del Código de Educación

1. PUBLIC EMPLOYEE DISCIPLINE/DISMISSAL/RELEASE (Gov. Code §54957)

#### **XI. ADJOURNMENT/FINALIZACIÓN**